**February 14, 2023 Meeting - Seattle Community Technology Advisory Board**

Topics covered included: 2022 CTAB Accomplishments Document; CTAB introductions of new members selected; CTAB 2023 Onboarding; committee updates

**This meeting was held:** February 14, 2023; 6:00-7:45 p.m., via Webex and in person

**Attending:**

**Board Members:** Camille Malonzo, Rene Peters, Femi Adebayo, Annie Shaw,

**Public:** Dorene Cornwell, Harte Daniels, Isabel Rodriguez, Phillip Meng, Coleman Entringer, Merrill Miller, Ryan Larson, Omari Stringer, Mary Bush, Aishah Bomani, Kuangyi of Cameroon, Pratima Ghale,

**Staff:** Trayce Cantrell, David Keyes, Jon Morrison Winters, Meira Jough, Delia Burke, Vinh Tang, Brenda Tate, Cass Magnuski

**26 In Attendance**

**Camille Malonzo:**   Hi, everyone! Welcome to the first CTAB meeting for 2023. And also, happy Valentine's Day. I wore red and brought in some chocolate strawberries for people in the room. I wish I could virtually give them all to folks at home. Thank you all for joining us tonight. It's a very exciting meeting, because we get to welcome our six awesome new board members. They are not officially appointed, but they will officially be appointed in front of City Council on the 28th of this month. We are so excited to welcome them. We will do a round of introductions more in-depth later in the agenda for board members. At the top of our meeting, we usually do a round of introductions, for everyone. Then we will also go to some on-boarding. I think, since we have so many new members, it will be really helpful to get an idea of CTAB, what we do, and kind of a preview of what we hope to accomplish this year. You will notice that we have tabled our working session on identifying our work plan until next month, if favor of if folks might want to get started on some Valentine's Day plans. We also have elections next month, so that makes sense because we will have new leadership and new work plans. With that, I think before we get to introductions, I'm going to take some space and acknowledge that we are on indigenous land, the traditional lands of the indigenous people. This land acknowledgement is a traditional custom, dating back centuries from many native communities and nations. And for non-indigenous communities and folks, land acknowledgement is a powerful way of showing respect and honoring the indigenous peoples of the land on which we work and live. So, acknowledgement is a simple way of resisting the erasure of indigenous histories and working towards honoring and inviting the truth.

And I think, with that, I will invite some introductions around the room. I think we usually go around the conference table and then I'll go down the list of folks virtually on the call.

**INTRODUCTIONS**

**Camille Malonzo:**   Okay. Now that we have a quorum, I'm going to run through our standard business at the top of the meeting. The first item on the agenda is to approve the minutes of the December 2022 meeting, and the agenda that was sent out a few days ago. Can I please get a motion from a current board member, not an appointed one yet, so one of the four folks to pass those minutes?

**Rene Peters:** I move to approve the previous minutes.

**Camille Malonzo:**   Thanks, Rene. Can I get a second for Rene?

**Femi Adebayo:**   Second.

**Camille Malonzo:**   Thanks, Femi. All those in favor? Awesome. This motion passes. Next, can I please get a motion to approve tonight's agenda? You will notice that, as I mentioned earlier, we've amended it to remove the working session, so it's a bit shorter tonight. Can I please get a motion from a current board member to approve tonight's agenda?

**Femi Adebayo:**   I move to approve the agenda.

**Camille Malonzo:**   Can I get a second for Femi?

**Rene Peters:** I second.

**Camille Malonzo:**   Thanks, Rene. All those in favor, of current board members? I heard everyone, so this motion passes. The next order of business is at the end of each year, we write up an accomplishments document on all of the things that we have done that year. We put it up for review in December, and we will be voting on it tonight. It is linked in the agenda. Thank you to the Digital Equity Committee for updating their summaries and also the longer letters. That has been updated since December. So, hopefully, everyone had a chance to read it. This will be sent to stakeholders, the folks we work with. I'm not going to open it up to discussion, since I think we had that before. Now I will ask for a motion to approve from a board member the 2022 accomplishments document.

**Femi Adebayo:**   I move to approve.

**Camille Malonzo:**   Thank you, Femi. Can I please get a second?

**Rene Peters:** I second.

**Camille Malonzo:**   Thanks, Rene. All current members in favor? All those who abstain? All those opposed? This passes. Thank you all for the amazing work from 2022. I think that Harte Daniels mentioned earlier that there were a lot of real accomplishments from last year. We had really great discussions, heard from a lot of community members about the impact of technology, and did some really great work across the board. Those of you who didn't get a chance to see the document, it's linked in the agenda. Femi and I will take the action item to send it over to the stakeholders. So, thank you all so much for a great 2022.

So, now, onto 2023. We are welcoming six new members to CTAB. It was an incredible slate of candidates, and we learned so much about the community at-large. Unfortunately, we could only pick six, and I think we got a really great bunch of folks to join CTAB this year. I wanted to thank the interview panel, Delia Burke, Jon Morrison-Winters, Vinh Tang, Steven Ellis, Femi Adebayo, for taking the time to interview everyone and to have really intentional discussions with our new board members. So, thank you all so much for that.

Now, we're going to do some introductions. Vinh, if you could share the slides?

**INTRODUCTIONS OF NEW MEMBERS**

**Camille Malonzo:**   This is our roster for this year. I'll introduce myself, and we'll go through the folks who have slides. If you would still like to add your own slide during this meeting, please do so; or if you would like to introduce yourself more thoroughly than you did earlier in this meeting, let me know in the chat, and I will move it over to you as we go through the deck.

**CAMILLE MALONZO**

**Camille Malonzo:**   Hello. My name is Camille Malonzo. As I said earlier, I am a resident of Lower Queen Anne. I live right by the Space Needle. I was born in Indonesia to Filipino parents, raised in New Jersey, just 30 minutes outside of Manhattan. I went to college in western Massachusetts. I'm a software engineer at Microsoft. I moved out here to Seattle about seven-ish years ago. Since then, I've been going to CTAB meetings because I did this thing called (unintelligible), which was a self-made major. And I studied urban political economy while I was at college. Similar to other people here, I wanted to explore that intersection. That's why I joined CTAB. I also have a lot of board member experience. I'm a board member of a nonprofit called Advancement for Rural Kids. I used to be a trustee for Mount Holyoke College. And I used to advocate on behalf of DACA, which is Deferred Action for Childhood Arrivals. In my free time, I swim at the Ballard Pool when it's open. I'm not as fast as some of the senior citizens there, but I try to keep up. I love reading. I make a lot of pies. There's a little grey area, but I believe it says I also cook a bunch of Filipino foods, so if you're ever around, talk to me. I had never done skiing as a hobby, but I recently picked it up. I am so sore. And that's it.

We also asked a bunch of questions around CTAB specifically, and so I mentioned my interest in CTAB. My goals for CTAB this year is onboarding new members and setting us all up for success in our goals around identifying work streams, around putting out position papers, setting up committees so that they are able to do their best work in connection with stakeholders. There's a lot that we can give CTAB, and I personally identify what I can do for CTAB. A lot of it is networking with folks with shared interests, keeping up with civic technology trends and big ideas, and really stretch my organizational muscles. One thing that I ask of the board is that they support me in my work on this board. I would really appreciate everyone coming into the meetings and bringing their best selves. That energy is really inspiring for me. And also, keep me honest. Feedback is everything. If there is a better way to do something, we are open to that. We're all trying to do our best. So, I want to keep that open communication. So, yes, that's me.

The next board members, definitely go through your backgrounds, but then go through the questions that we posed around CTAB. In the interest of time, I think we'll leave questions until the end. Next up is Isabel Rodriguez.

**ISABEL RODRIGUEZ**

**Isabel Rodriguez:**   I have to admit that I was so focused on the (unintelligible), that I missed the slide with other questions. My name is Isabel Rodriguez. As I mentioned earlier, (unintelligible) in Seattle. I moved to Seattle during the pandemic, so I've been here -- I guess this is going to be my third year. A bit about my background. I grew in the military. My dad was in the Navy, so I spent the majority of my time growing up in Hawaii, but also in Guam, and Japan; then we moved to the mainland, the Pacific Northwest, and have been here for about ten years now. I received both my Bachelor's and Master's in physics, both in Oregon. So, I did my undergrad at Portland State, my Master's at Oregon State. I also minored in Ethnic Studies. And I think for me, it was a really great way to bridge science and social science and really get an understanding and a vocabulary around social structures and systems. I am personally interested in how things like organizations and institutions really influence each other, particularly so within the tech space. That's part of why I was interested in joining CTAB. On the professional side, I am a research and communications manager at a nonprofit. So, I get to really meet unique (unintelligible)...writing and communications side, and I also get to bring data-focused (unintelligible) to the organization and really help to create this capacity for data-driven mission, especially to marginalized communities.

Some of my hobbies and interests: Camille, you mentioned that you just picked up skiing. I ski. My partner and I just took a three or four-week cross country skiing course. And after every session, I asked myself, what did you do? I was so sore, but it was so much fun. Also, i recently picked up knitting as a hobby, which I really enjoy. I also enjoy reading science fiction, visionary fiction. I also enjoy biking and electronics. As for some of my goals around CTAB this year and what I'm hoping to get out of this experience, I think to start as a new board member, just really getting a sense for how I can fit into things. And I think the first part of this year is going to be a lot of observing of the setting, and relationship building is important for me. As somebody who is an aspiring data privacy professional, I'm really wanting to get into policy. I think just being around such incredibly talented people, such a diverse set of people, I hope to learn a lot from this experience. And, in the interest of time, I will stop here. I thank you for the opportunity.

**Camille Malonzo:**   Thank you, Isabel. I was going to ask you about cross-country skiing. Welcome to CTAB. We are really excited to get to work with you.

**AISHAH BOMANI**

**Camille Malonzo:**   Next up is Aishah Bomani. They said they will have to stay mute for the remainder of the meeting. They introduced themselves at the beginning, so if you have questions for Aishah, put them in the chat, and we'll follow-up on that afterwards. I'm really excited for Aishah to join us on CTAB. She brings a very needed and important perspective as the Digital Equity program manager at Seattle Public Schools. She is a daughter of south Seattle. So, thank you, Aishah. She is busy chaperoning, but we will hear from her more in the upcoming meetings. Next up is Merrill Miller.

**MERRILL MILLER**

**Merrill Miller:**   Hi, again. Merrill here. I'm in the Central District and born and raised in the Seattle area, North Bend, and then Bellevue for middle school and high school. I have a BA in Environmental Policy from Boston University, and MBA from Columbia Business School. And I have just returned to the Seattle area after 17 years away. So, I'm very happy to be back and getting engaged in the community. It's part of my reason for joining the board. Professionally, my background is in cybersecurity programs and project management, currently at Google Cloud. And in my free time, it's mostly wine-related. Maybe after one of the meetings, someday I can bring some wine for us all to have together. I'm a certified sommelier, and I have worked part time with some local wineries here, and some tasting rooms. And when I'm not doing that, I'm big on walking, fiddling, and doing some home improvements around my house, and watching anything on Bravo, primarily the Real Housewives. Why CTAB? Because I've come back and want to be involved in the local community, hoping I can bring some of my cyber experience and expertise for keeping residents safe online, plus getting involved with the board and identifying some needs and see where I might be able to apply some skill sets, build my local network. What I ask for in support is open-mindedness and open thinking, so we can continually drive towards ideal solutions.

**Camille Malonzo:**   Thank you so much, Merrill. Oh my gosh. I'm actually headed to (unintelligible) this weekend, so I'm going to also follow-up offline.

**Merrill Miller:**   Yes, I have some great recommendations for you.

**Camille Malonzo:**   For sure. This is so exciting. We're definitely going to take you up on that offer for a CTAB wine-tasting. Thank you so much for joining CTAB. I'm super excited, not just for wine, but also for the great work that we will be doing together. If folks have questions for Merrill, put them in the chat. Next up, we have Coleman Entringer.

**COLEMAN ENTRINGER**

**Coleman Entringer:**  Hi, everyone again. I'm Coleman Entringer. I'm a resident of Lower Queen Anne/Uptown. I was born and grew up in San Antonio, Texas. I moved to Seattle and Washington to attend the University of Washington, where I graduated. I'm currently a corporate strategy consultant at Accenture, working primarily with large tech companies on the West Coast across a variety of issues, primarily growth strategy and also accessibility within technology products. I've been a member of the Digital Equity Committee for the last couple of years. And then, I'm also an accessibility network member for Accenture, so I try to focus on that within my work as much as I can. Hobbies: A few different ones. I feel like we have kind of aligned a lot as a group, so I guess that's good for hobbies. But piano, reading, running, attempting to cook -- I'm getting better at attempting to hit those high-flying recipes, but I don't know how well those are working out for me thus far. And then also, motorcycling. Why CTAB? And why I'm interested in working with the board and excited about the upcoming year? I have a pretty strong passion for digital equity, in general. I try to focus on it in my work as much as possible, so I've done a pretty wide variety of projects around digital equity within products and market entrances, particularly for developing markets across the world, and then also digital equity in terms of the talent pipeline for technology companies. So, I'm really interested in how I can continue that work and expand to help my community as much as possible within Seattle. Goals for CTAB this year? I guess I'm very interested in accelerating my community engagement and continuing to position CTAB as a connector of both people more broadly within the community, and also community groups and community-based organizations so that we can serve that role as facilitator for change within the community. What would I like to personally get out of this? Similar to other people, I'm just interested in meeting people with similar interests, exploring digital equity more, learning more about how the City works and functions around these things, are all interests of mine. As far as what the board and membership can do to support these goals, I guess I'm just interested in hearing all of your interests, insights, and experiences. I'm looking forward to everyone sharing those and learning more about you all.

**Camille Malonzo:**   Thank you so much, Coleman. As Coleman mentioned, as co-chair of the Digital Equity Committee, they've done amazing work, as you've seen in the document. So, thank you for that work and your leadership there, and I'm really excited to support, and as you mentioned, accelerating that vision of CTAB as that connector. So, thank you so much for joining as a member. I'm really excited to maybe host a cook-out or something, not on a motorcycle, but maybe have wine and different meals that we could share. I think that we can organize that over the summer. Next, we have Phillip Meng.

**PHILLIP MENG**

**Phillip Meng:**   My name is Phillip. I live in Downtown. I moved to Washington when I was nine months old, so I've lived in the Pacific Northwest almost my entire life. I'm a student at the University of Washington, and I also work at the Atlantic Council, the young professionals program. I got started with CTAB-related things as a community member on the Digital Equity Committee, which you've heard a good bit about tonight. I'm just really passionate about digital equity and the kinds of work that the board tackles. In terms of what are my goals as a member of the board this year, it would really be good to drill down that work, potentially either products or white papers that we can deliver to the City. I'm also really excited to learn a little bit more about the other works, like privacy, and just get more involved there. I am also a very avid cook, and baker, so I am all for a cook-out. My personal accomplishment is that I once made a successful batch of macarons. I have never been able to replicate it since. Maybe this year is the year. I love the board and working with all of you.

**Camille Malonzo:**   Thank you so much. I'd love to try those macarons. I tried it three times. Each time was a failure. Maybe the fourth time is the trick. Maybe this summer, we'll do it. Thank you so much, Phillip, for joining. You've been so engaged with the Digital Equity Committee. Last year, you worked with Brandon Lindsey and the DEI Committee on the broadband list, the coalition of all of those resources. And we would definitely loves to hear ideas on how to create those kinds of products. So, thank you so much for joining CTAB.  Next is Omari Stringer, I think? I know we have a slide.

**OMARI STRINGER**

**Omari Stringer:**  Totally. I was just working on it. I live in Queen Anne. Seems like there's a lot of us, so we could squad up. I was born and raised in Orlando, Florida. I moved to Seattle when I was 17, to get my Master's in design and engineering. I use my experience and also my experience in research. I also studied research psychology. I have basically only worked in the public sector until very recently, but all of my experience has been in IT. So, I'm interested in privacy in governance. I'm currently with Expedia group. I am into video games and technology. I built the computer that I'm on, so I'm that kind of tech guy. I love to travel. I also love beer, so I think wine is a good supplement to that. I wanted to join CTAB because I'm definitely interactive with this group in a professional capacity. I had my time at the City, and I saw it as a unique and valuable way for citizens and other folks to give good feedback and utilize their knowledge and skills to help the City. My goals for CTAB this year are just getting on board, being an active member, and really understand how this group can best help out. Personally, I would like to build a network and learn more about the different communities that you all represent in CTAB, and interface with the public, and really tap into that super techie environment that we have in Seattle. I think just being patient and helping me to onboard would be the best thing for supporting those goals. Just as an aside, I'm super interested in privacy and cybersecurity, so that's probably going to be where I spend a lot of my energy. But I'm also interested in digital equity. I'm super excited.

**Camille Malonzo:**   Thank you, Omari. I worked with you. You were my main liaison for the Surveillance Ordinance. And it was awesome working with you in that capacity. And I'm so excited for the work you will do as a board member for CTAB. Turns out we are going to have a cook-out. We're buying beer, food, and macarons. Thank you all for the introductions. Slides will be posted as part of the agenda. So, if you have any questions, we will have another meeting where you can talk to folks and learn more about their experiences and background. It was really helpful for me to hear where you are all coming from, entering CTAB, and how we could work together this year.

Speaking of working together, I think we're going to run through a high-level overview of CTAB and do some kind of onboarding for the new members who have joined this organization. It's not exhaustive, by any means, but I tried my best to identify what I would have wanted to know as a new board member. If you have questions and feedback, there will be some time at the end for that. I would love to hear what we may have missed as we go through the deck.

**CTAB 2023 ONBOARDING**

**Camille Malonzo:**   I'm going to share the screen. This is our agenda for this part of the meeting. We're going to do an overview of what is Boards and Commissions; what is this apparatus that we exist in; and overview of CTAB, our bylaws, our organization, the eco-system in which we work, including partners. And I think also the broader conversation that we are in, civic technology, digital equity, privacy and cybersecurity, our digital footprint, and all of these places where we can connect with other people. And also, the cadence of how we meet and deal with business. And then, next up, we'll go through some required trainings for everyone who is an appointed member of a board or commission, and some CTAB-specific onboarding documentation, as well as some expectations of board members. And then, a preview of the 2023 working sessions where we try to craft a 2023 work plan. And at the very end, we will do a little working session, because we need to update the web site with bios and photos. That's what we'll be doing for the next 20 minutes or so. And then some time for questions. I can't really see the chat, so if someone could just monitor that for me, if there are any questions I could talk through. We will do our best. This might already be knowledge for folks, so please bear with me as I go through these general overviews.

Seattle Boards and Commissions is a set of more than 70 boards and commissions that are organized around topics that are significant to the City and to provide feedback to the Mayor and City Council around their decisions. So, there's one for Parks, and then this one is technology, there's one for Pike Place Market, there's one for bike lanes. There are a lot of topics for Seattle Boards and Commissions, and it's a great opportunity for people to influence decisions, to learn about that particular space, and to interface with decision makers at the City, and provide feedback around important decisions. Some members of each board and commission are appointed by the Mayor. Some are appointed by City Council. I believe each board and commission aligns with a City Council committee. Maybe not all but many. Ours definitely does, so please keep me honest on that. That how we align. Each member has a two-year term appointment, and can renew for an additional term. That's the overview of boards and commissions. I'm not an expert on this, so please, if you have questions, someone who definitely knows more than me will answer in the chat.

Specifically, this board is around technology. So, we are the Community Technology Advisory Board, established in 1995, and revised in the Municipal Code in 2015. I believe previously it advised on topics like public cable TV, but I think in 2015 is when the scope expanded to advise on topics around technology as technology has expanded over the years. According to our Municipal Code, we have ten members. We have a whole board with our six new members. Six and appointed by the Mayor, and four are appointed by City Council. We have a special number of titles. So, there's the public access member, which is from the time of cable TV. The education member, obviously is the person who represents the education space. That person this year for us is Aishah Bomani. She is from Seattle Public Schools. The Get Engaged Member is a YMCA program which is targeted towards folks younger than 25 to get engaged with the City.

Our mission at CTAB is to advise and give feedback to the Mayor and City Council on topics regarding technology. Our outcomes have been position papers that we have sent over to City Council and the Mayor. We have leverage and industry connections to support City programs, and w have also submitted advocacy memos on City, State, and federal legislation and programs. We meet on the second Tuesday of each month at 6:00 p.m. PST over Webex and in person. And if you are here in person, have a chocolate-covered strawberry. For the leadership of CTAB, there is a chair and a vice chair, each elected for a one-year term. Our next election will be at the March meeting. The role of the chair and the vice chair is to set the agenda for monthly meetings and to support and set an annual work plan. Those are the only requirements for chair and vice chair, who are current members and elected by the other members. We also have committees. According to our bylaws, we don't really have to pass motions to set up a committee. But we just have standing committees, because they are in alignment with workstreams and programs at Seattle IT, but also these are the big topics that we have been pushing over the past few years. So, we have a Digital Equity Committee, and Privacy and Cybersecurity Committee. And a new committee this year is the Outreach Committee, which is to support media, marketing, connecting with different community members, that kind of work. I put an ellipsis there because if in the work plan, for example, or the focus of that year has changed and we want a new committee or organizing function for people to rally around a different topic, we can totally do that. We want to make sure that our organization supports our work, and not the other way around. There is room there for committee creation.

Committee leadership: Each committee has either two co-chairs or one chair and one vice chair. They are responsible for setting up the meetings and other logistics around that kind of cadence. We are asking that at least one CTAB member be part of that leadership team, and elections are internal. We used to do it at the same time that we elect a chair and vice chair. We also elect chair and vice chair for committee leadership. That was before Covid. We haven't really been doing that because it's probably doing these elections internally. But if we decide that we want to have everything done formally, we can totally support that. Committees meet at least once a month on the fourth Tuesday -- it's either the fourth or third Tuesday of each month, so nothing conflicts.

We have CTAB. We have our committees, which include CTAB members, but also community members. And that's a great way for people to get involved, to go to those committee meetings. But then we also have this greater system of partners that we interface with. Our awesome partners include Seattle IT. We have amazing liaisons, Delia Burke is one. And there's also a rotation of liaisons and advisers. That's a great opportunity to work with subject matter experts at Seattle IT. We don't just work with those liaisons. We don't just have emails or meetings with those liaisons. There are also folks like David Keyes, from the digital equity program, folks from the privacy program that Omari Stringer used to be a part of. Also, the digital security and risk team that other folks have been a part of, as well. There are other workstreams, but I've just called out a few off the top of my head that we have worked with. We also connect with the Mayor's Office, which does the double duty of interfacing with us as an adviser. We also connect with City Council. As I mentioned earlier, we kind of roll up to the Economic Development, Technology, and City Light Committee, currently chaired by Councilmember Sara Nelson. We then interface with the chair of that committee's chief of staff or legislative aide. That's our government connection. What I am not mentioning here is organizations like DELN, the Digital Equity Learning Network. There are also professional organizations like CIPD. There is the Digital Navigators Program and the CBOs that we connect with through the Technology Matching Fund. We are all in a conversation. Committee members, board members, Seattle IT members -- everyone does a great job of making sure that we have a connection to all of those partners. Thank you for doing that, and just know that there is a wider net of folks that we connect with. That's not an exhaustive list. We also connect with the CTABs of other cities, as well. People do a great job of updating us on what's happening at various local levels. There are a lot of connections and connective tissue there.

These are our social media links. The Outreach Committee is really pushing how we can get the word out there about CTAB. As someone mentioned, there is a huge technology presence in Seattle. I think we could do a better job around connecting with our broader community, not just with technology experts, but also with the broader community of Seattle who have an interest in technology. Or maybe not just an interest, but everyone's lives are impacted by technology, and so we're working on this effort to connect with everyone.

Expectation for members:  You will get a link to all of these after the meeting, so don't worry about taking notes. But the first one is a training series. This is a link to it. You can go through it. You can just open it up *incognito* and you will be able to walk through this series that gives you this overview. A glance, also, at the Open Public Meetings Act would be really helpful. We are a public forum and so we abide by the Open Public Meetings Act. All decisions that we make as a board have to be public, which is a great opportunity for community members to be part of this conversation. But there are a bunch of rules, and that would be helpful for board members. We also have our bylaws that are linked here. Please take a look at them They're pretty old. We might actually take an action item this year to update them into this century. Please take a look at them if you have an idea on what we could update. And then, this is a link to the Municipal Code, which charters CTAB.

So, complete training and review all of this onboarding documentation. Please reach out to me or existing members if you have any questions about this kind of stuff. Please reach out.

The second one is please attend board meetings. We only meet once a month. Please advise the chair on your absence before the meeting. It's important for quorum so that we can do our business during the meetings. And also, I think there's a rule in the CTAB bylaws where only two absences are allowed, but I'm going to reach out to you before it gets to that point, just to make sure that you're okay or whatever, able and available for this work here. That's my ask. My second ask is please attend at least one monthly committee meeting each month. We have the Digital Equity Committee meeting. I would ask you to join if you are interested in the work of digital equity and the awesome stuff that they are doing there. If you're interested in privacy and cybersecurity, please join Isabel Rodriguez and Lassana Magassa at the Privacy and Cybersecurity Committee meetings to support their work, and plug into their work there. So at least one of those. I think they meet at the same time, so unfortunately, you will have to choose. Maybe we can change that, but usually people go into one or the other. Additionally, if you are interested in learning more about the Outreach Committee, please reach out to Femi Adebayo. I think we are rescheduling that cadence, so if you are interested in supporting marketing and social media and engaging with the community, Femi can show you and provide you with more information about the goals of the Outreach Committee. So, at least one of those. For information on how you can connect with them -- I think we're going to do committee updates later -- so ask committee chairs to drop in ways to connect with the leadership so that you can plug into those meetings. And then the last one is please be engaged in CTAB workstreams and strategic planning. A lot of this would be an ask if there is a position paper that we would like to write, please be engaged, leverage your expertise, your networks, and your skills to support that work. Those are my asks for members. And open dialog I think is really important, especially around attendance.

Preview of the work plans:  We are not going to do this work now, but just have it in the back of your mind for the March meeting. For the March meeting, we're going to do elections. If you are interested in leadership, to be a chair or vice chair, please reach out to me so that I know that you will be up for election and to get a background of what that might entail. I think I will also send out an email, on leadership elections. The other half of that meeting is going to be a brainstorming session for the goals for the work plan. The work plan entails identifying our standing business. So, we support the Technology Matching Fund and the Digital Navigator Grant, so we rally folks to be grant application reviewers. We also support Internet for All, and the Surveillance Ordinance, and that kind of standing business, but I think one thing that we need to put energy on this year is setting a position on important topics. Please start identifying topics of interests to this membership and to the City that we can explore during CTAB meetings. If you have subject-matter experts that you want to bring in to speak on those topics, please identify them at the next meeting, or start brainstorming them. Ideally, the outcomes for this topic exploration is to identify either presentations for upcoming meetings, and/or position papers that we can work on as a group to bring up to the Mayor and City Council. I've identified the criteria for topics, and it's very broad. It's technology-based, and identified with the Seattle community, which could be a lot of things.  It's really as broad as possible. in what you'd think would be of import to Seattle residents. I think, optionally, they align with our committee charter, and so if they have an impact to general equity, or privacy and cybersecurity, I think they are worth considering. Are there any questions?

Omari Stringer:   I have an actual question this time. with the committees, or standing up a committee, is that process outlined in the bylaws, or is it as needed, or ...?

**Camille Malonzo:**   That's a great question. I think according to the bylaws, there really is no process. It's really at the discretion of the board, and so that's where I would love to create space for that creation in the work plan. Frankly, we have our standing committees, and that's kind of in alignment with our values. I don't imagine that they will go away, because there's a lot of work in cybersecurity and privacy. It's really like work we are adding for a new committee. So, I think the process would be that we will brainstorm ideas in March. If ideas come up before then, or even after then, reach out to the chair, and we will create space for it in the agenda. So, if you have a great idea for an AI committee, and it doesn't feel like it fits in digital equity or privacy and cybersecurity, because its impact means it should be on its own, then we'll put it in the agenda and we'll have that conversation, and identify leadership and rally folks to that committee. Maybe we should update the bylaws, too, and create such a process. We might have a bylaws committee just for that.

**Harte Daniels:**   In the standing committees, at least for DEI, our members have begun discussing what kind of focus they want, beyond the cookie-cutter that DEI has been for a number of years. You will notice that over the past few years or so, we have chosen specific topics that are impacting to the residents. So, even inside the standing committee, we would invite you to refresh, and take a focus in those committees. Sometimes, our committees are so small that the work is so overwhelming that we do need more volunteers. I just wanted to add that the standing committees also will be refreshing. At least ours. That has been a stated desire of our committee members. And you can see, from 2022, they were pretty -- I don't want to use the word, 'innovative' -- but they were thought-provoking in what they did. Thank you.

**Camille Malonzo:**   Thank you, Harte. The last part of this onboarding session is an ask for appointees and current members to update bios and photos. So, on our web site, we have a Meet the Board section. This will update your bio and your photo on the web site. We're going to take five or ten minutes to do a brief intermission before we go on to committee updates, so that board members and appointees can put their updated photos for the web site into the Google Drive folder that I linked. And also, if you have an updated resume to put into that document, include that. We're running a little late. And if you have questions about onboarding or introductions, please share them in the chat, as well.

Please put updated bios here: <https://docs.google.com/document/d/15qESn8gCA3lW8gnagibzMTPq4C8Zzl5FxiVp8ivowNo/edit?usp=sharing>

Please put updated photos here: <https://drive.google.com/drive/folders/1EcplFcTGPThpvQMkUiT_IDAq0L9Ckdin?usp=sharing>

**Camille Malonzo:**   And then, also, for current board members, if you would like to update your bios as well, that's open for you.

**Member:**   What is the list of priorities?

**Camille Malonzo:**   My list of priorities are known issues. I will ask the Digital Equity Committee to talk about their list of priorities, and known issues, and Isabel Rodriguez and Lassana Magassa to talk about privacy and cybersecurity, and I guess, also Omari Stringer, to talk about the context of privacy security. But I think we were starting to talk about and brainstorm some topics that we were thinking about digital equity at schools, generational use of technology. Everyone is talking about GBTs, and what that might look like at the City. in the past, different CTOs have talked about big ideas that they are exploring. And so, one previous CTO was looking at open source. i can't remember the other ones. I think there were two at the time. We previously had a Smart Cities Committee that did some work on facial recognition, I believe. And I know that the Port of Seattle did some facial recognition work, as well, and I think we connected with the ACLU on the Privacy and Cybersecurity Committee, as well.

**Harte Daniels:**   I believe Smart Cities was looking at different technologies the government could use. There were also some presentations on autonomous vehicles. I don't know how far that went. It was still early in the technology, and not having the safety considerations fully pounded out inside the industry. There were other things of that nature that the City, or board members, or citizens coming to the board doing presentations around things of that nature. On occasion, there have been some people who have addressed homelessness, but basically, it was hard for them to actually tie that to technology, which is always a difficult one in digital equity and inclusion. But we can talk about that in our committee later.

**Omari Stringer:**   Those are two good points. With the autonomous vehicles, I know that there are some folks in the Seattle Department of Transportation, SDOT, who were doing some work on autonomous vehicles. That might be a good contact. I don't know what the protocol or procedure is for cross-departmental stuff that has a tech angle. And then, for the homelessness issue, I know that's another hot topic. There's certainly an angle from wanting to utilize resources to help match people to shelters, or how the City is giving updates on some of their efforts. That might be something that CTAB can also take a look at almost from a privacy perspective, actually looking to see that we're not overstepping .

**Harte Daniels:**   To reply on finding resources, is that we already have inside the County multiple resource lists, include the City of Seattle creating their own. And instead, trying to find something that does real time. So, we might look at some of the newer technologies like Snowflake or the others, where you can create your data warehouses on the fly. But also, just get these people to collaborate, and give real time. So that the idea or the concept was when you have a case worker, they don't know when they send somebody out to say this property is supposedly having spaces that you could rent, whether that is accurate or up to date. Now you're sending somebody with very little resources, especially little time, running all over to find a shelter that has been closed. So instead, is there a way that tech could make that real time, or actually verify?

**Camille Malonzo:**   Delia reminded me that there's an ongoing list, so we're just going to run through some of them. We talked about the Seattle Public Schools digital equity work, AI, GBT stuff, some ideas around exploring federal broadband speed challenges on location, Tik Tok generational use of adoption, broadband update. There's an autonomous vehicle presentation. And then we have existing topics that we're going to be following up on. So, we definitely should talk about these in following meetings around the Digital Navigators grants. There is work that David Keyes is leading around the 2023 Technology Access and Adoption Survey.

So, we will go to committee updates. But thank you so much to folks who have updated their bios. We will update the web site. And if you just need more time, let me know and we'll follow up afterward. I think now we're going to head over to committee updates. I will hand this over to Coleman Entringer and Harte Daniels for an update on the Digital Equity Committee.

**COMMITTEE UPDATES**

**DIGITAL EQUITY COMMITTEE**

**Harte Daniels:**   The committee, of course, worked on finishing the end of year. But around that, we have been trying to talk to the Community-Based Organizations (CBO). If the City is going to be spending money, we would like to see them to collaborate and augment and expand making those funds more efficient by getting them to help each other. Unfortunately, the majority of the selected nonprofits, or the mega-nonprofits are the ones we got to hear from. We hope to look at the effectiveness of that in our next meetings. We have a couple of ideas already generating on the next steps for 2023. Dorene Cornwell had some comments on the Technology Matching Fund. We noticed, as a committee, that we have had some of these techie groups that are having difficulty, although the express wish for inclusion have a difficulty in actualizing it. We are looking at the possibility of a work stream on creating a guide for those to actually produce something that is equity and not equality. Those will be coming up in our next discussions. We did have a request from SIT, again forgetting that we are a volunteer committee, giving us less than 24 hours to respond to a governmental action. I had no idea whether any of the committee members could have broken from their day-to-day to be able to do it on such short notice. But again, we request a little bit more heads up from SIT. Coleman, do you have anything to add? We are also looking at continuing the telecommunications forum that Coleman started last year.

**Coleman Entringer:**   The only items that I wanted to add are that we had good discussions with a couple of different CBOs at our last meeting with representatives from Real Change, as well as the CEO of Northwest. We are continuing to work towards our goals to connect CBOs with each other, and hopefully, we will be able to continue that into this year.

**Harte Daniels:**   I was just wondering if any of the other committee members have anything to say, because in this one, we all act a little bit like co-chairs. We try to encourage each other to come to the fore and bring out ideas. So, we often refer to each other as co-chairs. It's definitely more egalitarian. Therefore, I was just asking Phillip Meng and Dorene Cornwell if they have any comment.

**Phillip Meng:**   Sure. Just one quick thing to add. I think we have completed what were some really interesting discussions with the community-based organizations that apply to TMF, I thank Delia burke for helping for facilitating that and bringing up these organizations. We have had great conversations, and I think we have helped facilitate some connections between them at our meetings, as well.

**Dorene Cornwell:**   I guess I would say a couple of things just about work process. I go to a lot of different video conference meetings, so I get to learn the accessibility quirks of all of them. There is always some way to bring up accessibility when we're talking about different peoples' projects and what they teach. One year, we were working specifically with health care. There is a whole open data community. I think there are lots of ways you can go with digital equity. But yes, I thought last year was pretty impressive. My mother is 85, and I have another friend who is 84. And there's quite a big difference in what they are willing to do and get enthusiastic about when it comes to computers. Anyway, it's really great to welcome all of the new committee members, and I'm looking forward to a great year.

**Harte Daniels:**   My last comment is that this committee also has more than one person that has disabilities and have been economically negatively impacted. Our biographies don't often read like the blue bloods on CTAB, but we actually are people who end up being impacted intimately and involved with some of the CBOs that are trying to help people with survival when we are facing these issues of equity. So, that's another consideration, if you wish to choose a committee.

**Camille Malonzo:**   Thank you, Harte, for sharing with everyone. For people interested in joining Digital Equity, I'm just going to ask for someone in Digital Equity Committee to drop an email contact. That would be good for people to get into it and start going to meetings. If someone could just put that in the chat. And as well, for the other committees. I'm going to move on to Isabel Rodriguez for an update on the Privacy and Cybersecurity Committee.

**From chat:**  from Coleman Entringer to everyone:

DEI Committee Interest Form: <https://forms.gle/QVXD4zsmTbdvQdE36>

**From chat:**  from Coleman Entringer to everyone:

Also feel free to email me at coleentringer@gmail.com if you're interested in the DEI committee and that works better for you!

**PRIVACY AND CYBERSECURITY COMMITTEE**

**Isabel Rodriguez:**  Thank you. And Omari, please drop a link in the chat so folks can join the Privacy and Cybersecurity Committee listserv. In the next week or so, I think one of the things that we have learned is that folks a kind of getting burnt out with the Surveillance Ordinance. I think this is a time to start talking about that. One of the goals for 2023 is re-engagement, getting new members on board and finding issues to get folks excited. Hopefully, we will also find ways to close out on the Surveillance Ordinance. This committee meets the fourth Tuesday of the month. We did not meet last month, and we do need to get 2023 dates onto the calendar. We will be doing that in the next week or so. We want to use the meetings to figure out what ideas our members have and how to put them together, similar to what we're doing here in CTAB, more broadly putting together an idea of where we would like to go in 2023 and beyond.

**From chat:**  Folks can join the Privacy & Cybersecurity listserv here: <https://lists.riseup.net/www/info/ctab-privacy-newsletter>

**Camille Malonzo:**   Awesome. Thank you, Isabel. And thank you also for sharing the listserv link. And also. Coleman, thank you for sharing your contact information, as well. Last but not least is Femi Adebayo, who will speak about the Outreach Committee. Femi, if you could drop the interest links for the Outreach Committee in the chat. I know we have a PowerPoint presentation. Just some ways for people to connect with you around outreach?

(Not posted in chat. Not listed on CTAB web site.)

**OUTREACH COMMITTEE**

**Femi Adebayo:** Sure. I will do it after. There's an email list that I sent out a while back, so I will resend that. Anyhow, I don't have my PowerPoint in front of me now, but the goal of the Outreach Committee is to basically really look for ways to get social engagement around CTAB. And the initiatives and programs and policies, also issues around like-minded community-based tech organizations for Seattle. So, I think we can join with other CTAB committees and make sure that we bridge that gap between CTAB and the residents of Seattle to educate them and make sure we cover special topics that are important to them to empower Seattle residents and also the Mayor's Office to make sure that we bring in programs that the City of Seattle residents like. And also engaging and promoting awareness of how to do that. And also using social media (unintelligible) for social engagement. That's kind of the framework of what we (unintelligible)...other things that we think that we should be doing. What I will do is I will send -- I will leave the email address to the Outreach Committee so you can just send me an email and let me know if you're interested. At the same time, I would also try to reactivate the form and send it out to all of the committee members. You can sign up if you are interested. As a new committee, last year we didn't get a lot of momentum, so I'm hoping that this year we're going to get a lot of momentum. I think last year, it was only myself and someone. So, we should get engaged and move the committee forward. Hopefully, this year the new board members can shape the committee into what we want it to be and name goals we want to go after.

**Camille Malonzo:**   For sure. I think I'll collate all of these links into an email for board members. They will be in the minutes, so people who won't be getting this email won't have them, but board members, just watch out for these afterwards, and we will do follow-ups after today's meeting. Okay, awesome! Thank you, committees, for those updates. Last, but not least, we have public comment. This is for anyone to provide announcements or comments. This is your forum.

**PUBLIC COMMENT**

**Harte Daniels:**   Worldwide Geography Data Group is collecting data sets, etc., around the massive earthquake in Syria and Turkey. Since Seattle is awaiting its mega-earthquake, it's good, sometimes, to learn about what these other organizations and communities are doing with under-served populations in their areas. But there is a lot to be learned there, if you have such an interest. So, the worldwide human data group. I've put it out before. It is chaired by somebody locally, but it's also got a lot of sponsorship from the US State Department. And as I said, the University of Washington and other academics around the world -- a lot to be learned there. Thank you.

World Wide Human Data Group: <https://www.wwhgd.org/>

**Camille Malonzo:**   Thank you, Harte. It is in the chat. Any other items for public comment? I think we're going to adjourn the meeting. Thank you all so much for joining us tonight, Welcome, new members. I hope that this has been useful and timely. We are excited for 2023. Current members, please watch out for an email from me around all of the links for the committees, a link to the onboarding docs, and information on elections for March. I hope everyone has a great Valentine's Day, and a great rest of February. Goodnight, everyone.

**ADJOURNMENT**