**December 11, 2018 Meeting - Seattle Community Technology Advisory Board**

Topics covered included: 2019 officer elections; 2019 committee planning session; 2018 in review; Smart Cities and Privacy Committee; Digital Equity Committee; wrap and next steps.

**This meeting was held:** December 11, 2018; 6:00-7:15 p.m., Seattle Municipal Tower, 700 Fifth Avenue, Room 2750

Podcasts available at: <http://www.seattle.gov/Documents/Departments/CTTAB/podcast/cttab.xml>

**Attending:**

**Board Members:** Heather Lewis, Torgie Madison, John Krull, Steven Maheshwary, Smriti Chandrashekar, Karia Wong, Jose Vasquez, Charlotte Lunday, Mark DeLoura via Skype

**Public:** Adam Owen (Century Link), Tyrone Grandison, Kirsten Hoffman, Liz Gilbert, Sean McClennan, Harte Daniels, Rabecca Rocha, Shay Page, Rene Peters, Maitreyee Joshi, Marianne Feng, Bertrand Lee, Camille Malonzo, David O’Hare

**Staff:** Alice Lawson, David Keyes, Seferiana Day, Cass Magnuski

**27 In Attendance**

**Heather Lewis:  Welcome to the December Community Technology Advisory Board meeting. We'll start with introductions.**

**INTRODUCTIONS**

**Heather Lewis:**  We'll start with approval of today's agenda. Do I have a motion to approve?

**Steven Maheshwary:**  I so move.

**Jose Vasquez:** Second.

**Heather Lewis:**  Discussion, abstentions? All in favor? Motion carries. Next up is approval of last month's minutes. Do I have a motion to approve?

**Torgie Madison:**  I move to accept last month's minutes.

**Smriti Chandrashekar:**   Second.

**Heather Lewis:**  Discussion, abstentions? All in favor? Motion carries.

**Jose Vasquez:** I abstain.

**Heather Lewis:**   All in favor? Motion carries.

**OFFICER ELECTIONS**

**Heather Lewis:**   We did it differently this year, so we don't get bogged down. I'll make two motions. The first is to approve Steven Maheshwary as chair. And the second, to approve Charlotte Lunday and Torgie Madison as vice chairs. Does anybody have an objection to that?

**Jose Vasquez:** Do we want to open it up? Or was the deadline yesterday to submit their names? In case anybody wants to speak up right now.

**Heather Lewis:**   Yes, I suppose we could speak up right now. Is there anybody who would like to add their name to be considered for either a vice chair or a chair position? Okay. So, then I would need a motion from someone else, actually, to approve Steven as the 2019 chair of CTAB. Is anybody comfortable making a motion?

**Jose Vasquez:** I move that we approve Steven as the CTAB chair.

**Heather Lewis:**   Would anybody like to provide a second? Karia?

**Karia Wong:**  Second.

**Heather Lewis:**   All in favor of voting to approve Steven as the 2019 chair of CTAB, please say 'aye.' Any opposed? Any abstentions? Steven has been elected. [applause]  Next, can we have a motion to approve Torgie and Charlotte as the 2019 vice chair of CTAB?

**Steven Maheshwary:**  I move to accept Torgie and Charlotte as 2019 vice chairs.

**Heather Lewis:**   May I have a second?

**Smriti Chandrashekar:** Second.

**Heather Lewis:**   All  in favor, please say 'aye.' Any opposed? Any abstentions? Please note that Charlotte and Torgie will be the 2019 vice chairs of CTAB.

**John Krull:** I have a comment. That was a lot easier than last year.

**Heather Lewis:**   I wonder who was here last year for that. That was a process that we hope to never again repeat. Let's go with that as the explanation. Congratulations to you, Steven, and Torgie and Charlotte. You have all been incredible to work with over the last year, and we're grateful to have you on as leaders for 2019.

**Steven Maheshwary:**  Can I just make a comment? I really appreciate your leadership this year, as well as your guidance. The number of accomplishments you've had in CTAB this year, as well.

**Heather Lewis:**   You played a big role. Next on the agenda is the 2019 committee planning session. Steven, do you want to say any words about that?

**2019 COMMITTEE PLANNING SESSION**

**Steven Maheshwary:**  Yes! One of the things I think we're looking forward to as we transition to 2019 is a) figuring out our committee interests, and I guess we would want to roll in our committee nominations beforehand, but prior to doing all of that, we should probably look at electing or finding who wants to volunteer for committee chairs.

**Heather Lewis:**   Sure. Committee chairs and committee participation are open to everybody. You do not need to be an elected member of the CTAB board. We have three existing committees. The first is Smart Cities. The second is Cyber Security and Privacy, and the third is Digital Equity. It often focuses on education. Over the last year, John Krull and Karia Wong were the team representing the Digital Equity Committee. Charlotte Lunday represented the Smart Cities Committee, and Torgie Madison was the chair of the Privacy and Cyber Security Committee.

**Steven Maheshwary:**  Do they want to talk about a historical focus on the group?

**Heather Lewis:**   I think that would be great. Charlotte, would you mind saying a few words about the Smart Cities focus?

**Charlotte Lunday**: I can try. I have to apologize. I have a little bit of a lisp right now. So bear with me. The Smart Cities Committee was new this year. I think it took a little bit of time to get up and running but we've actually been working with the Privacy Committee on transportation. Washington Transportation Commission comment, those kinds of things. I don't quite know what else to say, though.

**Heather Lewis:**   Maybe you could speak a little bit about the 2040 project?

**Charlotte Lunday**: I guess the big thing this year was the Washington Transportation Commission put out a plan for transportation with the overall state of transportation planning for 20 years, up to 2040. We submitted a comment on that. I think the major focus was on multi-modal transportation and what companies have to offer; the way data is being used in transportation. I think, also, surveillance. The commission had proposed using drones for infrastructure monitoring, things like that. So we put together our thoughts and tried to collect a little bit of what we could find in terms of best practices. That was what we did.

 **Heather Lewis:**   Great. Thank you. John and Karia, would you mind saying a few words about the Digital Equity Committee?

**John Krull:** Sure. The Digital Equity Committee traditionally covered both Digital Inclusion and broadband, and we combined those into Digital Equity this year. One thing we did was get  Comcast and WAVE in here. We worked on Digital Equity: Bridging the Digital Divide, provided a sounding board for Seattle IT.  They have their digital equity survey coming out. I'm not sure of the name of it, but basically,  that survey is going to be coming out to show the use of internet and devices across the City. Our next idea was to figure out how we can take that data and maybe work with the committee and the rest of CTAB and decide our next steps, make a recommendation from CTAB on the next steps of what to do with that data. One thing we did over the year was just try to be consistent. We meet on Tuesday. I'd like to keep this, just so we keep consistency. We meet two Tuesdays from now, so it's between the fourth Tuesday of the month, and we meet at the Chinese Information Center (CISC) down in the International District. Karia, is there anything you want to add?

**Karia Wong:**   Learning from the experience working with Comcast and WAVE, John and I actually fixed the application process for the low income internet program. What we did is develop the tools to help streamline the communications, scheduling the installations, and what to do next so that people will know what's going on after they send in their applications. It worked really well getting to do that for our community.

**Heather Lewis:**   Torgie, would you like to say a few words about the Cyber Security and Privacy Committee?

**Torgie Madison:**  Glad to. I was mainly focused on developing inroads and relationships into the Chief Privacy Officer's office in Seattle IT. And I was primarily focused on keeping CTAB included in these review processes throughout the year. Thee were a few hiccups with some amendments that pushed us back and made us all have to react to what was going on in City Council and Seattle IT. But I think we're on track and have a very promising roadmap for 2019.

**Heather Lewis:**   Great!

**Jose Vasquez:**    I wanted to talk about the Technology Matching Fund, which I think is a really big part of the work that this committee oversees and guides. At least for me, personally, it has been one of my favorite activities of being a part of this board. It's our investment into particularly marginalized communities to try to bridge the gap. I have been advocating at City Council and the Mayor's Office to see how we can get even more investments, maybe get more corporate partners to invest more into this fund to do even more.

**Heather Lewis:**   Speaking of the committees, John and Karia have indicated that they would like to continue leading the Digital Equity Committee. Is that correct? And Smriti and Torgie have indicated that they would like to lead the Cyber Security and Privacy Committee for the next year. And Charlotte, are you still interested in leading the Smart cities Committee? And would you potentially like support for that?

**Charlotte Lunday:**  Yes, please.

**Heather Lewis:**   Excellent! Well, now that you've heard about what the committees are doing, we have scheduled a little bit of time for break-out sessions. So, we want to have the Smart Cities Committee in the far back corner here. Maybe for convenience' sake, we should make Cyber Security and Privacy fairly close? This corner, I suppose is fairly close. Charlotte, you want to head over there, and then Cyber Security and Privacy would head over to this corner. And then we can get the Digital Equity Committee at the back. If you participated last year, it would be great for the leadership to get your feedback. Also, those who are potentially interested in working on these committees next year. So, if we give  that 10 minutes.

**Smriti Chandrashekar:**   Will we have a chance to speak if we are interested in serving as a chair for the Privacy Committee? I'm interested, but if anyone else is interested, maybe we should hear them out.

**Heather Lewis:**   Sure! That's a great idea. Are there others who are potentially interested in helping to lead the Cyber Security and Privacy Committee? Or the Smart Cities group?

**John Krull:**  Or the Digital Equity Committee.

**Heather Lewis:**   Or the Digital Equity Committee.

**Comment:** I would be interested in Smart Cities.

**Heather Lewis:**   We do have an opening there, too. That is obvious and uncontested. Are there any others?

**Comment:**  I would be interested in Smart Cities, as well.

**Heather Lewis:**   We could probably hold off on those decisions until January, even.

**Steven Maheshwary:**   The purpose of the break-out sessions is not only to get more information, but also to inject your own ideas and see how you want to form it. Form the agenda. It's also subject to what people want to focus on and think about. So, feel free to propose ideas as well. Join the break-out sessions.

**Harte Daniels:**  I'm Smart Cities and Cyber Security. I'd also like to get involved in future funding for TMF.  Digital Equity is kind of a priority. I have some background in that area. Unfortunately, nobody has followed through on any of the leads that I've given you. But I think that's important enough to me. If it doesn't meet monthly, at least frequently during the year. There should be kind of an expansion to look towards our future.

**Heather Lewis:**   Okay.  Noted. In terms of process, maybe that's something we could add to the January agenda?

**Steven Maheshwary:**   I'll add that to the Digital Equity Committee.

**Heather Lewis:**   In the interest of giving everybody some time to start having conversations, starting now, we'll have 10 minutes. Smart Cities was in the back corner. Cyber Security and Privacy is over there. And Digital Equity is back here. If you are unsure, or just want to learn more, please feel free to mingle among the groups.

**Steven Maheshwary:**   Can we share contact emails?

**BREAK-OUT SESSION**

**Heather Lewis:**   There are a couple of members who have been with us for a long time. I wanted to take a minute to acknowledge them. Karia Wong and Jose Vasquez will be cycling off the board come January. So, I wanted to thank them both for four years of their participation and their passion, and the Digital Equity work and the work with under-served immigrant communities you both do in your CTAB service and your day jobs. Thank you on behalf of CTAB. It's been a pleasure and honor to serve with you.

**Steven Maheshwary:**  We hope to continue seeing your faces at CTAB meetings in the future.

**Heather Lewis:**   Congratulations is due to Jose, as well. Is that okay to say? Jose is taking a job with the City of Seattle and he will be continuing with the work that he does now. I will also be stepping off at the end of January, but look forward to attending as an attendee. Thank you all for the opportunity. I appreciate it. With that, we'll take a ten minute break and then we'll reconvene. We'll reconvene at at 6:50. We have a shortened meeting today. If you have not signed in, please do so. You are all welcome to walk with us to the Taphouse Grill. We have a reservation from 8:15 until 10:00. Everybody is welcome. All right, we will see you at 6:15. there is a erst room around the corner.

**BREAK**

**Heather Lewis:**   Okay, I think we're going to get started again. Steven is going to walk you through what took place in 2018.

**Steven Maheshwary:**  Just to give everyone in the room a sense of what we accomplished as a board this year, we have had several accomplishments. We want to give a shout out to board support in advance in changing, evolving, and always accomplishing more. Just kind of as a summary of 2018, in June, we had the Technology Matching Fund review, where we largely in the review committee, gave guidance to Seattle IT on a number of really awesome community based organizations and projects that they were working on, and fund them from the TMF purse, and I think those recommendations went through Seattle IT to the Mayor, and was ultimately approved. That's really exciting and just a sign of our direct impact into the community, as Jose was mentioning earlier. This year, we also had a series of panel discussions, which I think were new this year and successful in the attendance and in the topics that were discussed. In July, we had a forum on AI, automation, and the workforce of tomorrow, with a number of key speakers from the Governor's Office, from Bellevue City Council, Microsoft. In September, we were able to push forward comment as a board on the WSDOT transportation planning for 2040. That was largely through the efforts of Smriti Chandrashekar, and Charlotte Lunday. We appreciate it. Kudos to you guys, and of course, to the board for supporting that. In October, we had a panel on effective partnerships with the CEO of Urban League Seattle, the Mayor of Mercer Island, and the director of government affairs at Lyme, which is another exciting panel that we had. And then, in November, we had a panel hosted by the Digital Equity subcommittee, with members of WAVE and Comcast discussing accessibility and digital equity topics through broadband. In addition to that, we had a number of guest speakers at our meetings. We had Amie Thao with a focus on human centered design. She walked us through testing a benefit calculator that the City of Seattle uses. We had Mark Frischmuth from Democracy Lab, which is a nonprofit platform focused on connecting projects with skilled volunteers. We had David Harris, Ginger Armbruster, Julie Pham of WTIA, and several other panelists. I think it was a pretty productive year. If there is anything else that I am missing, that comes to mind, please feel free to speak up. We're looking forward to doing more next year.

**Heather Lewis:**   Thanks for that, Steven.

**David Keyes:**  I think there was an equitable development panel to represent CTAB at the meeting to give input to the Planning Commission.

**Steven Maheshwary:**  That's right. We were invited to present at the Office of Community Planning and Development on the metrics of risk and metrics to evaluate equity in Seattle. I presented on behalf of CTAB on some of the metrics and the ways' we've been thinking about equity, specifically through a digital equity lens. So, it was great to have influence and representation there.

**Heather Lewis:**   Speaking of doing more in 2019, as Steven just mentioned, we are going to be accepting four more board members who will be confirmed in February of 2019. We will be circulating information on that. Please consider applying. We would love to have four more members. Next up, we have updates from the committees. Each of the committees has been kind enough to speak a little bit about their work already. Let's see these as additional comments, starting with Torgie Madison.

**COMMITTEE UPDATES**

**CYBER SECURITY AND PRIVACY COMMITTEE**

**Torgie Madison:**   We have Smriti Chandrashekar coming on board to the Cyber Security and Privacy Committee. One of our goals is to be more proactive instead of reactive. A lot of what we will be doing in the first few months is reactive work on the Surveillance Ordinance, and getting more involved in that and building those relationships, and backing Seattle IT's Chief Privacy Officer's office. Smriti, I know you will support our efforts. I don't know if you have something to say about that?

**Smriti Chandrashekar:**  Yes, Like the work we did with WSDOT, not just limit our work to the City, and making our presence known at the State level and see where we can do our best work. We must understand all of the privacy implications of all of the bills that are being passed.

**Torgie Madison:**   I think your skills and background are going to help a lot with that. I'm very exciting that you're coming aboard.

**Heather Lewis:**   Great! Thank you. Did you have anything to add, Karia Wong or John Krull, on the Digital Equity Committee? Like your next meeting date, perhaps?

**DIGITAL EQUITY COMMITTEE**

**John Krull:**   Our next meeting, as always, is the fourth Tuesday of the month at the Chinese Information and Service Center in the International District. We have great food and drink and conversation. It's probably one of the more fun committees to be on.

**Heather Lewis:**   That is January 22?

**John Krull:**   Yes.

**Heather Lewis:**   Great. At the Chinese Information and Service Center. Torgie, I should have asked you, do you have a date at this point for January.

**Torgie Madison:**  Yes, we have historically been meeting on the last Tuesday of the month,

**Heather Lewis:**   The 29th of January?

**Torgie Madison:**  Yes, the 29th of January. That gives us a good lead in to having something to present to the CTAB meeting. We usually meet at the Montlake Branch of the Seattle Public Library. We might want to figure out something that works for schedules and such, so TBD. 6:00 to 7:30 p.m.

**Heather Lewis:**   Maybe we can send an email to confirm. Great. With that, we come to public comment. If anyone has anything that they want to say, or something they want to share.

**PUBLIC COMMENT**

**Smriti Chandrashekar:**  Can I just add something as you are talking about 2019? the Seattle Women’s Commission has come out with an election report, and I was active on this panel. I was thinking about so many ideas and partnerships that they were highlighting things that could potentially be useful, like [unintelligible]...list of partnerships with the tech community in Seattle. We could build a document that highlights the existing partnerships and what they could potentially look like. Because there were so many ideas discussed, and they were open to more ideas.

**Heather Lewis:**   Yes, I love that idea. Steven?

**Steven Maheshwary:**  Yes, I love it, too.

**Heather Lewis:**   Maybe you and Torgie and the new leadership can sync and have an update in January? Okay? Does anyone have a public comment that they would like to share?

**Comment:**  A few things.  One, I know that Allison was on the allocation of funds for digital equity. She was super proud of that. I don't know what the outcome of that was. Two, there is a meet-up at Broadway House, 7:00 p.m.,  on December 15. Three, who is going to speak to how it is being on the board or chair?

**Heather Lewis:**   Let's get volunteers. That's a great idea. Would anybody be willing to be point of contact. I'm happy to be point of contact, but are there any others who are interested? Many of us will be at the Taphouse right after this meeting. Would you mind putting your events on the board? Do we have any other public comments?

**Harte Daniels:** So, I sent an email on whether or not anyone would like to join a working group for using data. This is a group put together by the State Department and others. I sent that out to you via email. Anybody can join. They have done things like human trafficking as well as using and mapping demographics to help with [unintelligible]. And then, on the 16th, Seattle University [unintelligible], and she's important to this because she saved a culture and a language for the Salish here. I think there's a continuing exhibit at the Vera Project next to Key Arena. It's a very interesting exhibit. Because they decided to name themselves in their own identity and resurrect their contribution and to live up to that contribution and responsibility to community. I think it's, in t his day and age, a very interesting concept to look at. The Vera Project is  [unintelligible]. There are others, but I will .... [unintelligible] is still open on the HHS proposed  rule where they will be proposing to take the DNA testing of particular minorities to track them and to share that DNA with education and labor to prevent these minorities from claiming discrimination. It's open to public comment right now.

**Heather Lewis:**   I received a link from you on that item. I can forward that on.

**Harte Daniels:** I don't think I sent a link to the public comment. I didn't have the time to look it up. As per usual, this administration tries to make it very short. And we're coming to the end of the 60 days. And it's been 100 years since the ending of World War I. What's interesting about World War I is that first Nation People volunteered larger than any other ethnic group in the U.S. and because of that, Congress awarded them the right to vote. Because of their sovereignty they were not allowed to vote as American citizens. The current administration has them back behind the boards, and are trying to disenfranchise First Nations 100 years after they won the right to vote. Just wanted you to know that that is what's going on.

**Heather Lewis:**   Thank you for sharing. If you have a link to the Vera Project for the length of the exhibit, we could share that out.

**Harte Daniels:** I just happened to see it on their board as I went by a month ago. I'm sure it's still there. I can look it up.

**Heather Lewis:**   Thank you for sharing. Did anybody else have a comment?

**Comment:**  I have a question. How do you guys pick the topics for the meetings?

**Heather Lewis:**   Last year, or the last few years, we have based them on the interests. So, if you have a compelling interest and others would like to participate,  please raise that issue.

**Steven Maheshwary:**  Yes, I think that Smart Cities was new because we met as a board and decided strategically that that makes sense, given where Seattle is going. We are still open for feedback, especially as we think about 2019. Torgie, myself, and Charlotte will also kind of try to think strategically about next year. So, now would be a good time to consider other topics that interest you.

**Torgie Madison:**    We could contact Seattle IT and see what their agenda is.

**Steven Maheshwary:**  That's another way to look at it, yes.

**Heather Lewis:**   We also have had projects. So, sometimes have groups that gather for a specific amount of time to complete a specific project that may not fit into a committee.

**John Krull:** For the panel discussions, we just decided as a whole group on what might be good ideas.

**Heather Lewis:**   We had, for panel discussions, a working session last summer where we took a vote. We had maybe 15 topics that were proposed, and then we just asked people what they want to do. And we went with the top two. Because we felt at that point we could put two on. And then we had a third. Any other comments? Feedback? Well, then, we are going to wrap up.

**WRAP**

**Heather Lewis:**   To summarize what happened tonight, we have a new chair and two new vice chairs, Steven, Torgie, and Charlotte. Jose and Karia will be going off the board, as will I, in January. We had quick working conversations with the three committees. And we reviewed the year. And now, everybody who is able is welcome to come to Taphouse. I am going to put the address on the web board. It's 12 minutes walking from here, for those who will be walking. You're welcome to join and they're ready for us whenever we get there. Happy New Year. Happy holidays. This meeting is adjourned.

**ADJOURNED**